

COUNCIL MEETING

August 16, 2022

7:30 P.M.

The regular meeting of the Mayor and Council of the Town of Hampstead was held at Hampstead Town Hall, 1034 South Carroll Street, on Tuesday, August 16, 2022. Mayor Nevin called the meeting to order at 7:30 p.m. The following Council Members were present: Ms. Barrett, Mr. Thomas, Mrs. Painter, Mr. Unglesbee, and Mr. Zolman. Staff Members present were: Town Manager Tammi Ledley, Superintendent of Public Works Kevin Hann, Chief of Police Dave Snyder, Assistant Zoning Administrator Jim Roark, and Human Resources Coordinator Judy Rang.

Guests present were: Denise Griffith, Lauren Griffith, Steve Smith, Dave Bowersox, and F. Douglas Harrell.

MINUTES APPROVAL:

Mr. Unglesbee made **a motion to approve the Council Meeting minutes of July 19, 2022.** Ms. Barrett seconded the motion. The motion passed with five votes for, no votes against and no abstentions.

REPORTS:

All reports were made.

UNFINISHED BUSINESS:

None.

NEW BUSINESS:

Mayor Nevin initiated the discussion of the **Approval to Make the Following Revisions to the Personnel Policy Manual – Changes to Reflect Current Federal, State and Local Regulations, Incorporate Day to Day Policies Already in Place but Not Documented.** Mrs. Ledley stated that a blanket approval was necessary for adding policies that are practiced but are not documented in the Personnel Policy Manual. Mrs. Ledley explained that Mrs. Rang is working on the Personnel Policy in segments, and as changes arise, they will be brought before Council for approval. Mrs. Ledley further explained that once the full document is complete, it will come before Council for approval.

Mr. Thomas made **a motion to approve Revisions to the Personnel Policy Manual – Changes to Reflect Current Federal, State and Local Regulations, Incorporate Day to Day Policies Already in Place but Not Documented.** Mrs. Painter seconded the motion. The motion passed with five votes for, no votes against and no abstentions.

ORDINANCES AND RESOLUTIONS:

Mayor Nevin introduced **Annexation Resolution 44 – The Michaels Property, 28.823 acres located along the eastern side of Maryland Route 30.** Mayor Nevin explained that the property is located south of Route 482 and adjacent to the former North Carroll High School property. Mr. Bowersox introduced himself and his clients and expressed his willingness to answer any questions. Mr. Zolman questioned why the annexation plat did not include the right of way that runs through the property. Mr. Bowersox stated that annexation plats must meet certain criteria

and illustrating the right of way was not part of that criteria, but that it would be addressed on a future site plan. Mr. Thomas asked if adjacent property owners would be interested in annexing into Town at the same time. Mayor Nevin explained that some outreach to adjacent property owners had already taken place.

Mr. Thomas made **a motion to introduce the Annexation Resolution 44 – The Michaels Property, 28.823 acres located along the eastern side of Maryland Route 30.** Mr. Unglesbee seconded the motion. The motion passed with five votes for, no votes against and no abstentions.

PUBLIC COMMENT:

None.

Mr. Zolman made **a motion to adjourn the meeting.** Ms. Barrett seconded the motion. The motion passed with five votes for, no votes against and no abstentions.

ATTEST

MAYOR